

FINAL Minutes: Board of Directors		
Date:	26 August 2020	
Time:	4 - 6 pm	
Venue:	Zoom Conference Call	
In attendance:	Mike Robinson	Chairman
	Jim Mann	Senior Independent Director
	Adrian Christy	Chief Executive
	Joyce Church	Elected Independent Director
	Nick Cox	Elected Independent Director
	Jackie Newcombe	Elected Independent Director
	Mike McSweeney	Elected Independent Director
	Alison Odell	Elected Director
By invitation:	Mark Boote	Finance Director
	Giles Dunning	Chief Operating Officer
	Jon Austin	Performance Director
	Sue Wressell	Executive Assistant to Chief Executive
Apologies:	Pete Fitzboydon	Elected Independent Director
	Malcolm Smith	Elected Director

For a summary of the decisions please skip to the end of the document or click [here](#).

1	INTRODUCTION
1.1	Introduction and Report from the Chairman The Chairman welcomed everyone to the meeting and ran through the content of the agenda.
1.2	To report any new declarations of interest The CEO confirmed that he had been elected to become a Non Executive Director of the Sport and Recreation Alliance, to take effect following their AGM on 23 September 2020. The Board congratulated him and wished him well in the role.
2	STRATEGY
2.1	To consider the impact of Covid-19 on English badminton, including consideration of the timing of Agenda 32

	<p>The Chief Executive provided a comprehensive presentation on the current status around facility availability and the huge impact this was having on Badminton England and English badminton. The presentation also covered the possible impact on membership, the current thinking on the YONEX All England and the consequential effect these issues/risks would have on the budget for the current year. The presentation would be circulated with the minutes and the following additional points were made:</p> <ul style="list-style-type: none">▪ Clubs and Counties were being surveyed on a regular basis, in order to build a picture of facility availability around the country▪ The lack of competition and tournaments being played is expected to have a direct impact on the number of clubs and players re-affiliating to Badminton England.▪ Further work to complete nationwide mapping for leisure would be put out for tender and Sport England were being asked to provide the resources for this work.▪ CMT were open to any ideas from the Board with regards to what additional actions could be taken to help get clubs and players back onto the courts.▪ Board members made several suggestions around the use of alternative facilities, including military facilities, village halls, universities and football foundations. CMT would review all the options.▪ Board members were asked to forward onto CMT any local knowledge around facilities so that this could be fed into the mapping exercise.▪ The CEO explained that there were few remaining costs that could be cut to make up for the anticipated shortfall of membership funding and YONEX All England ticket revenue. An organisational restructure is likely to be necessary and a monthly reforecast of the budget will be available from the October Board meeting post the six month review.▪ Extended support has been made available to other sports given their respective exceptional circumstances and the CEO will speak to such sports to gain more information (ACTION: AC)▪ Planning for large indoor events to include more than 30% attendance is underway, so alternative options for the YONEX All England 2021 were being considered, including an earlier start of the Championships and splitting down the Finals day, to raise ticket income.▪ The Chief Executive has spoken with the potential sponsor pipeline but none of them were looking at sponsorship opportunities in the short term because of Covid-19.▪ The proposed timeline for Agenda 32 were discussed and agreed, although it was recognised that these may need to change. <p><u>Please refer to the Action Items Register for updated actions (appended).</u></p>
3	REPORTING
3.1	<p>To receive the Chief Executive's Report</p> <p>The Board received and noted the CEO's Report. In addition, the following comments/points were made:</p>

	<ul style="list-style-type: none">▪ (REDACTED)
3.2	<p>To receive the Annual Report 2019/20</p> <p>The Board received the Annual Report and the following comments were made:</p> <ul style="list-style-type: none">▪ It was queried whether the Annual Report might appear too positive, following the update provided by the CEO. It was agreed that the CEO and Chairman would review the Report one more time and see if any additional amendment was necessary (ACTION: CEO/Chairman). <p><u>Decision:</u></p> <p>a) The Board approved the Annual Report 2019/20 following a final read through by the CEO and Chairman</p> <p><u>Please refer to the Action Items Register for updated actions (appended).</u></p>
3.3	<p>To receive the Q1 Management Accounts</p> <p>The Board received the Q1 Management Accounts and the following additional points were made.</p> <ul style="list-style-type: none">▪ Joyce Church would provide a note, following the Board meeting, to the Finance and Risk Board ahead of its next meeting on Friday 28 August (ACTION: JC). <p><u>Decision:</u></p> <p>a) The Board approved the Q1 Management Accounts.</p> <p><u>Please refer to the Action Items Register for updated actions (appended).</u></p>
3.4	<p>To receive the Q1 Management Scorecard and Commentary</p> <p>The Board received the Q1 Management Scorecard and Commentary and the following points were raised:</p> <ul style="list-style-type: none">▪ (REDACTED)▪ A team tournament event between the different England squads was being considered, to be held at the National Badminton Centre, possibly during the week commencing 21 September 2020. <p><u>Decision:</u></p> <p>a) The Board approved the Q1 Management Scorecard and Commentary</p> <p><u>Please refer to the Action Items Register for updated actions (appended).</u></p>
3.5	<p>To receive the summary report of current Safeguarding cases</p>

	<p>The Board received the report.</p>
4	AOB
4.1	<p>Isle of Man Membership of Badminton England</p> <p>The Isle of Man had previously been given permission by Badminton England to seek Associate Membership of the BWF in 2018 and they had since gone on to do this.</p> <p>As a result, players and clubs on the island could no longer be members of Badminton England and therefore are not able to play in domestic tournaments.</p> <p>The BWF has confirmed that Badminton England can review this position from a domestic position. This means that Badminton England could allow the Isle of Man to remain in membership (as well as being an Associate member of BWF) and for their players to play in English domestic competition.</p> <p>The Board was asked to consider this question. In addition, it was asked to consider the possibility of changing the Articles to allow Badminton England to allow clubs and players to remain in membership, independently of a Member Organisation. This could be made on a case by case basis and would be allowed at the Board's discretion.</p> <p>These two issues had been discussed at the recent Governance Board who agreed both recommendations.</p> <p>The Board agreed both requests and the CEO would inform the Isle of Man accordingly (ACTION: CEO)</p> <p><u>Decision:</u></p> <ul style="list-style-type: none">a) The Board confirmed membership to Badminton England of clubs and members from the Isle of Manb) The Board agreed to propose to amend the Articles to allow for membership to Badminton England of clubs' individuals should a Member Organisation cease to exist or no longer be under the jurisdiction of Badminton England, at the Board's discretion. <p><u>Please refer to the Action Items Register for updated actions (appended).</u></p>
4.2	<p>The Chairman left the meeting and Jim Mann, Senior Independent Director, led the discussion on the Chairman's current term of office that was due to expire following the AGM this year.</p> <p>The Board agreed to nominate Mike Robinson to continue as an Elected Director.</p> <p><u>Decision:</u></p>

- | | |
|--|--|
| | a) The Board agreed to nominate Mike Robinson to continue as an Elected Director from the AGM. |
|--|--|

The meeting closed at 6 pm.

Future Board Meeting Dates:

- 23 September 2020 – 4pm - 6pm (Paris 2024 submission)
- 7 October 2020 – 4pm - 5pm
- 28 October 2020 – 4pm – 6pm (Agenda 32)
- 25 November 2020 - 4pm - 6pm

Decision Summary:

Reference	Board of Directors Decision	Decision Maker	Agreed Date
Item 3.2, Annual Report	The Board approved the Annual Report 2019/20	BoD	26 August 2020
Item 3.3, Q1 Management Accounts	The Board approved the Q1 Management Accounts	BoD	26 August 2020
Item 3.4, Q1 Management Scorecard and Commentary	The Q1 Management Scorecard and Commentary was approved by the Board	BoD	26 August 2020
Item 4.1, AOB, Isle of Man Members	<p>The Board confirmed membership to Badminton England of clubs and members from the Isle of Man</p> <p>The Board agreed to propose to amend the Articles to allow for membership to Badminton England of clubs' individuals should a Member Organisation cease to exist or no longer be under the jurisdiction of Badminton England, at the discretion of the Board.</p>	BoD	26 August 2020
Item 4.2, AOB, Term of Office	The Board agreed to nominate Mike Robinson to continue as an Elected Director from the AGM.	BoD	26 August 2020