

FINAL Minutes: Board of Directors		 BADMINTON ENGLAND
Date:	7 October 2020	
Time:	4 – 4.45 pm	
Venue:	Via Teams Conference call	
In attendance:		
	Mike Robinson	Chairman
	Jim Mann	Senior Independent Director
	Adrian Christy	Chief Executive
	Joyce Church	Elected Director
	Pete Fitzboydon	Elected Director
	Mike McSweeney	Elected Director
	Jackie Newcombe	Elected Director
	Nick Cox	Elected Director
	Alison Odell	Elected Director
By Invitation		
	Peter Emptage	Director Elect
	Sue Wressell	EA to Chief Executive (Minutes)
Apologies:	Malcolm Smith	Elected Director

1	WELCOME
1.1	<p>The Chairman welcomed everyone to the meeting, especially Peter Emptage, who had been invited to attend to meet the other Directors, ahead of his election at the upcoming AGM.</p> <p>Members of the Board, who had not previously met Peter, provided an introduction and Peter spoke about his background.</p> <p>It was agreed that SW would add Peter’s contact details to the list and circulate to the other Directors. SW would also send Peter the ISA 550 forms for him to complete. (ACTION: SW)</p> <p><u>Please refer to the Action Items Register for updated actions (appended).</u></p>
2	UPDATE FROM THE CHIEF EXECUTIVE
2.1	<p>The Chairman thanked the Chief Executive for his recent weekly updates, circulated to the Board. The Chief Executive provided a verbal update on the current situation and the following points were noted:</p> <ul style="list-style-type: none">▪ CMT had been meeting regularly to progress the considerations of the current situation and possible mitigations.

	<ul style="list-style-type: none">▪ Mark Boote was currently working through an excel spreadsheet for the 2nd phase of the bailout funding from DCMS. (REDACTED)▪ It was hoped that a paper could be shared with the Finance and Risk Board by the end of next week on the restructuring of the organisation. However, it might be necessary to delay this until the following week, due to the amount of work being completed. The Chief Executive would provide the paper to the F&R Board by no later than 72 hours ahead of the meeting on 22 October. CMT were also putting together some information that builds on the assumptions, dependencies and risks, trying to provide some level of certainty around them.▪ Badminton England had withdrawn from the European Junior Championships, to be held in Finland, due to the risks to the team and the medical advice received.▪ Badminton England was in discussion with Sport Birmingham about legacy around the Commonwealth Games.▪ Approval from DCMS had been received so that athletes and essential support staff attending the European Mixed Team Championships Qualifying event and the YONEX All England Championships would be exempt from the need to self-isolate for 14 days when they arrive in the country.▪ Any update about financial support from Sport England was not expected to be known by the October Board date.▪ Discussions had also been held with UK Sport and DCMS about financial support and applications to both are in hand.▪ The Chief Executive updated the Board on the staffing restructure proposals and any potential redundancy timelines.
3	ANY OTHER BUSINESS
3.1	<ul style="list-style-type: none">▪ The Chief Executive confirmed that no further request for the hardship fund had been made by athletes.▪ An update was provided on the recent GB Board meeting which had considered the final submission of funding to UK Sport and reviewed the Memorandum of Understanding between the four Home Nations and the Lead Home Nation Contract. A majority approval had been given, with one abstention.▪ JC would share the thoughts of the F&R Board, following its meeting on 22 October, with the Board of Directors ahead of the meeting on 28 October.

The meeting ended at 16.45

- 28 October 2020
- 25 November 2020