

Agenda: Board of Directors



Date:	29 July 2020	
Time:	4 – 6 pm	
Venue:	Microsoft Teams Meeting	
In attendance:	Mike Robinson	Chairman
	Adrian Christy	Chief Executive
	Joyce Church	Elected Director
	Nick Cox	Elected Director
	Pete Fitzboydon	Elected Director
	Mike McSweeney	Elected Director
	Jackie Newcombe	Elected Director
	Alison Odell CBE	Elected Director
	Malcolm Smith	Elected Director
By Invitation:	Mark Boote	Finance Director
	Giles Dunning	Chief Operating Officer
	Jon Austin	Performance Director
	Sue Wressell	Executive Assistant to Chief Executive (Minutes)
	Emma Gibson	Ethics & Compliance Manager (for item 2.1, 2.2)
Apologies:	Jim Mann	Senior Independent Director

1	INTRODUCTION		
1.1	Introduction and report from the Chairman	For information	Verbal
1.2	To report any new declarations of interest	For action	Verbal
2	GOVERNANCE		
2.1	To receive and consider the Safeguarding and Case Management Review	For decision	Paper BD/29/07/20/1
2.2	To receive updates to the Equality & Diversity Policy	For decision	Paper BD/29/07/20/2
2.3	To receive an update on the action plan response to the external Board Evaluation:	For discussion	Paper BD/29/07/20/3 Paper BD/29/07/20/4
	i Board Effectiveness		

	ii Team Building and Development		
2.4	To receive the following Special Resolution to amend the Articles of Association at the 2020 Annual General Meeting: THAT with effect from the conclusion of the meeting the draft articles of association produced to the meeting and, for the purposes of identification, initialed by the Chairman, be adopted as the articles of association of the Association in substitution for, and to the exclusion of, the Association's existing articles of association.	For decision	Verbal
3	REPORTING		
3.1	To receive the Chief Executive's Report	For discussion	Paper BD/29/07/20/5
3.2	To receive the audited accounts for the financial year ended 31 March 2020	For decision	Paper BD/29/07/20/6
3.3	To receive the Letter of Representation	For decision	Paper BD/29/07/20/7
3.4	To receive the Audit Findings Report	For information	Paper BD/29/07/20/8
4	STRATEGY		
4.1	To receive an update following the All England Steering Group meeting	For discussion	Paper BD/29/07/20/9
5	MINUTES and ACTION POINTS		
5.1	To approve the minutes of the Board of Directors' meetings held on 24 June and 8 July 2020	For approval	Paper BD/07/20/1/Min BD/07/20/2/Min
5.2	To review actions <i>Requiring Attention</i> only contained within the Action Items Register	For discussion	Paper BD/07/20/AR
5.3	Matters Arising from the Board Meetings of 24 June and 8 July 2020 not notified in advance of the meeting and not included in the agenda	For discussion	Verbal (All)
6	AoB		
6.1			

Future Board Meeting/Phone Call Dates:

- 12 August 2020 – 4pm - 5pm
 - Annual report
 - Q1 scorecard, management reports and management accounts
- 26 August – 4pm - 6pm
- 9 September 2020 - 4pm – 5pm
- 23 September 2020 – 4pm - 6pm
 - Paris 2024 submission
- 7 October 2020 – 4pm - 5pm
- 28 October 2020 – 4pm – 6pm
 - Agenda 32 v2
- 25 November 2020 - 4pm - 6pm
 - YONEX All England Championships 2021
 - Q2 Management Accounts
 - Q2 Management Reporting

Q1 – 12 August 2020

Q2 – 25 November 2020

Q3 – February 2021

Q4 – May 2021